



**GOVERNMENT OF THE PUNJAB
SERVICES AND GENERAL ADMINISTRATION
DEPARTMENT
(REGULATIONS WING)**

Dated Lahore, the 7th July, 2021

NOTIFICATION

NO.SOR-III(S&GAD)1-6/2019. In exercise of the powers conferred under section 23 of the Punjab Civil Servants Act, 1974 (VIII of 1974), Governor of the Punjab is pleased to make the following amendments in the Punjab Health Department (Directorate of Audit & Accounts Cell) Service Rules, 1996, with immediate effect:

AMENDMENTS

In the Punjab Health Department (Directorate of Audit & Accounts Cell) Service Rules, 1996:

- (1) in rule 1), for the word "Health", the words "Specialized Healthcare and Medical Education" shall be substituted; and
- (2) for the existing "Schedule", the following be substituted:

***Schedule**

Name of the Department	Functional unit	Name of the post with basic pay scale	Appointing Authority	Minimum qualification for appointment by		Method of recruitment	Age for initial recruitment		Examination, Training and other conditions required for confirmation.
				Initial recruitment	Promotion		Min.	Max.	
1	2	3	4	5	6	7	8	9	10
Specialized Healthcare and Medical Education Department	Directorate of Budget / Accounts and Audit / Field Formations	1. Director Finance / Director Accounts (BS-19)	Chief Minister	-	-	By promotion on the basis of seniority-cum-fitness from amongst the Deputy Directors Finance or Deputy Directors Accounts or Senior Budget and Accounts Officers (BS-18) having: (a) twelve years' service in BS-17 or above and who have successfully completed promotion related	-	-	-

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						Management and Professional Development Department; or (b) seven years' service in BS-18, if initially recruited in BS-16 and who have successfully completed promotion related training from Management and Professional Development Department.			
Specialized Healthcare and Medical Education Department	Directorate of Budget/Accounts and Audit/Field Formations	2. Deputy Director Finance/Deputy Director Accounts/Senior Budget and Accounts Officer (BS-18)	Administrative Secretary	(i) M. Phil in Commerce or Finance or Management Sciences or equivalent qualification from a university recognized by Higher Education Commission; or (ii) M.Com (Hons) or MS (Commerce or Finance) from a university recognized by Higher Education Commission with two years' post qualification experience in the relevant field.	-	i) 20% by initial recruitment; and ii) 80% by promotion on the basis of seniority-cum-fitness from amongst Assistant Directors Accounts or Budget and Accounts Officers or Accounts Officers or Audit Officers (BS-17) having five years' service as such and who have successfully completed promotion related training from Management and Professional Development Department.	35	40	In case of initial recruitment, post induction training from Management and Professional Development Department.
Specialized Healthcare and Medical Education Department  SECTION OFFICER (R-III) GOVERNMENT OF THE PUNJAB SSG/D	Directorate of Budget/Accounts and Audit/Field Formations	3. Assistant Director Accounts/Budget and Accounts Officer/Accounts Officer/Audit Officer (BS-17)	Administrative Secretary	M.Com or B.Com (Hons) or sixteen years of education in Commerce or Finance or Accounting from a university recognized by Higher Education Commission.	-	i) 80% by initial recruitment; and ii) 20% by promotion on the basis of seniority-cum-fitness from amongst the Auditors (BS-15) having five years' service and who have successfully completed promotion related training from	21	30	In case of initial recruitment, post induction training from Management and Professional Development Department.

Specialized Healthcare and Medical Education Department	Directorate of Budget/Accounts and Audit/Field Formations	4. Auditor (BS-15)	Director Finance/ Director Accounts	B.Com (second division) or fourteen years of education in Commerce or Finance or Accounting from a university recognized by Higher Education Commission.	-	By initial recruitment.	18	25	Post induction training from Internal Audit Wing of Specialized Healthcare and Medical Education Department.
Specialized Healthcare and Medical Education Department	Directorate of Budget/Accounts and Audit/Field Formations	5. Senior Clerk (BS-14)	Director Finance/ Director Accounts	-	-	By promotion on the basis of seniority-cum-fitness from amongst Junior Clerks (BS-11) and who have: (a) three years' service as such; (b) successfully completed training from Management and Professional Development Department; and (c) speed of thirty-five words per minute of typing on computer in English.	18	25	-
Specialized Healthcare and Medical Education Department	Directorate of Budget/Accounts and Audit/Field Formations	6. Junior Clerk (BS-11)	Director Finance/ Director Accounts	(i) Higher Secondary School Certificate (second division) from a recognized Board; (ii) speed of twenty-five words per minute of typing on computer in English; and (iii) proficient in MS Office or any other compatible Office application.	-	i) 80% by initial recruitment; and ii) 20% by promotion on the basis of seniority-cum-fitness from amongst the employees of all categories from BS-01 to BS-04 and who have: (a) Secondary School Certificate; (b) three years' service as such;	18	25	Post induction training for Junior Clerk recruited against initial quota from Internal Audit Wing of Specialized Healthcare and Medical Education Department.


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						minute of typing on computer in English; and (d) proficient knowledge of MS Word, Excel and Power Point. If none is available for promotion then by initial recruitment.			
Specialized Healthcare and Medical Education Department	Directorate of Budget/Accounts and Audit/Field Formations	7. Record Keeper (BS-05)	Director Finance/Director Accounts	Secondary School Certificate or equivalent qualification from a recognized Board.	-	By initial recruitment.	18	25	Post induction training from Internal Audit Wing of Specialized Healthcare and Medical Education Department.
Specialized Healthcare and Medical Education Department	Directorate of Budget/Accounts and Audit/Field Formations	8. Naib Qasid (BS-01)	Director Finance/Director Accounts	Literate.	-	By initial recruitment.	18	25	-.

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**SECRETARY (REGULATIONS)
GOVERNMENT OF THE PUNJAB
SERVICES AND GENERAL ADMINISTRATION
DEPARTMENT**

No.SOR-III(S&GAD)1-6/2019

Dated Lahore, the 12th July, 2021

A copy is forwarded for information and necessary action to:-

1. The Secretaries, Government of the Punjab,
 - i) Finance Department.
 - ii) Law & Parliamentary Affairs Department.
 - iii) Management & Professional Development Department.
 - iv) Specialized Healthcare and Medical Education Department.
2. The Accountant General, Punjab, Lahore.
3. The Secretary, Punjab Public Service Commission, Lahore.
4. The Deputy Secretary (Reg.), Law & Parliamentary Affairs Department.
5. The Deputy Secretary (PC), Finance Department, Lahore.
6. The Private Secretaries to the Governor Punjab / Chief Minister / Chief Secretary / Additional Chief Secretary, Secretary (Services), Secretary (Regulations), S&GAD.
7. PA to System Analyst (O&M Wing), S&GA Department, Lahore with the request to upload the said amendments on the official website of the Regulations Wing, S&GAD.

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(MUHAMMAD NASEER)
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